

Estd:1962



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ISMAIL NATIONAL MAHILA (P.G.) COLLEGE, MEERUT

~ Empowering Young Women ~

(Affiliated with C.C.S. University, Meerut)

Re-accredited by NAAC with A Grade in 2nd Cycle 2015

CPE Status ; College of Excellence : 2010

Date: 14-06-2024

Internal Quality Assurance Cell (IQAC)

Minutes of IQAC Meeting

The Principal welcomed all members and outlined the purpose of the meeting regarding SSR submission.

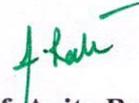
Agenda 1	Review of SSR preparation and updates on pending tasks.
Resolution	The Coordinator, Prof. Deepti Kaushik provided an update on the SSR preparation. Most criteria were reported as near completion with minor data gaps in specific areas.
Agenda 2	Finalization of timelines for SSR submission.
Resolution	All members agreed to finalize the SSR submission by 10 th July. All departments/committees/cell in-charge were urged to submit pending documents by 30 th June.
Agenda 3	Discussion on Criteria wise progress and documentation
Resolution	Each criteria head presented their progress report and data that has to be complied. Criterion I- Documentation of programs, curriculum updates and feedback analysis are nearly complete. Criterion II- Students enrollment and diversity data are complete. Details of mentoring and remedial classes are pending. Criterion III- Research publication, projects and extension activities are documented updated. List of funded research project is pending. Criterion IV- Library and IT infrastructure updates completed. Criterion V- Data on scholarship, financial assistance and placement activities are complied. Evidence of students' progression to higher studies are pending. Criterion VI- Institutional policies and administrative practices documented. Criterion VII- Reports on environmental interviews and gender equity complied. Criterion heads were advised by the Principal to focus on pending data and ensure accuracy.
Agenda4	Formation of subcommittees for proof reading and quality checks.
Resolution	A subcommittee was formed to proof read and check the SSR for errors. Subcommittee members:

	<ol style="list-style-type: none">1. Dr. Shubhra Tripathi2. Dr. Meenu Sharma3. Ms. Mahima Thakur4. Dr. Kuljyotsana
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The IQAC coordinator thanked the members and urged collection efforts to meet the SSR deadline.



Prof. Deepti Kaushik
IQAC Coordinator



Prof. Anita Rathi
Chairperson, Principal
Ismail National Mahila (P.G.) College
Meerut.

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Date: 14-06-2024

Internal Quality Assurance Cell (IQAC)

Following members were present for the meeting held on June 14, 2024 in the Principal Office.

S. No.	Name	Designation	Signature
1.	Prof. Anita Rathi	Principal/Chairperson	
2.	Prof. Deepti Kaushik	Coordinator	
3.	Dr. Swarna	Assistant Professor	
4.	Ms. Nikhat Umaira	Assistant Professor	
5.	Dr. Monika	Assistant Professor	
6.	Dr. Diksha Rani	Assistant Professor	
7.	Dr. Mamta Singh	Assistant Professor	
8.	Dr. Kavita Garg	Assistant Professor	
9.	Dr. Soniya Gupta	Assistant Professor	
10.	Dr. Sarika Sharma	Assistant Professor	
11.	Sh. Sanjeeveshwar Prakesh	One member from management	
12.	Sh. Yogendra Agarwal	Administrative Representative Office Superintendent	
13.	Ms. Anita Rana	Social Worker	
14.	Ms. Mansi Sharma	Student	
15.	Dr. Aparna Vats	Alumni	
16.	Sh. Brij Bhushan	Employer	
17.	Sh. Ram Kumar Gupta	Industrialist	
18.	Sh. Rohtash Agarwal	Stakeholder	

Prof. Deepti Kaushik
IQAC Coordinator

Prof. Anita Rathi
Chairperson/Principal
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Date: 21-09-2024

Internal Quality Assurance Cell (IQAC)

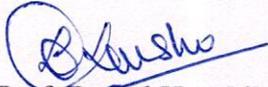
Minutes of IQAC Meeting

The Principal, Prof. Anita Rathi welcomed all members and highlighted the objectives of the meeting, focusing on AQAR submission and NAAC Peer team preparation.

Agenda 1	Discussion on DVV clarification sought by NAAC.
Resolution	IQAC Coordinator took up the agenda i.e. discussion on DVV clarification sought by NAAC. Prof. Deepti Kaushik showed the members of IQAC all the clarifications sought by NAAC through HEI portal. Detailed discussion took place on the clarifications sought. Principal explained to all the members the steps that college needs to take in order to respond to these clarifications.
Agenda 2	Review of criterion wise clarification documents status.
Resolution	Prof. Deepti Kaushik shared with IQAC the status of clarification documents criteria wise. She informed the IQAC that work is happening as per the schedule and college is planning to submit all the responses to clarification by 23-10-2024. IQAC Coordinator further proceeded to prepare a plan to ensure submission of clarification before 12-10-2024 by declaring the floor open for suggestion and discussions. A healthy discussion on plan preparation took place after this all the members together drafted a plan to ensure submission of clarification responses before 23-10-2024. The plan included the following action plan- <ul style="list-style-type: none">• Creating a DVV clarification tab on college website.• Preparing a schedule for submission of responses criterion wise.• Ensuring availability of well-equipped scanning and printing devices for online submission.• Review of all responses and necessary documents before final submission
Agenda 3	Instruction to Criteria Heads
Resolution	Each Criteria Head was instructed to thoroughly review the DVV clarification revived. Necessary documentation and supporting evidence must be prepared and aligned with SSR submission
Agenda 4	To prepare a plan to ensure submission of clarification.

Resolution	A deadline was set for submission of exposes to IQAC for final verification on 23-10-2024. Principal reiterated the importance of teamwork in ensuring successful DVV compliance. The meeting ended with a Vote of Thanks.
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The IQAC coordinator, Prof. Deepti Kaushik thanked all members.



Prof. Deepti Kaushik
IQAC Coordinator



Prof. Anita Rathi
Chairperson Principal

Principal
Ismail National Mahila (P.G.) College
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Internal Quality Assurance Cell (IQAC)

Following members were present for the meeting held on September 21, 2024 in the Principal Office.

S. No.	Name	Designation	Signature
1.	Prof. Anita Rathi	Principal/Chairperson	
2.	Prof. Deepti Kaushik	Coordinator	
3.	Dr. Swarna	Assistant Professor	
4.	Ms. Nikhat Umaira	Assistant Professor	
5.	Dr. Monika	Assistant Professor	
6.	Dr. Diksha Rani	Assistant Professor	
7.	Dr. Mamta Singh	Assistant Professor	
8.	Dr. Kavita Garg	Assistant Professor	
9.	Dr. Sarika Sharma	Assistant Professor	
10.	Sh. Sanjeevshwar Prakesh	One member from management	
11.	Sh. Yogendra Agarwal	Administrative Representative Office Superintendent	
12.	Sh. Nipun Jain	Library Clerk	
13.	Ms. Anita Rana	Social Worker	
14.	Ms. Samar Jahan	Student	
15.	Dr. Aparna Vats	Alumni	
16.	Sh. Brij Bhushan	Employer	
17.	Sh. Ram Kumar Gupta	Industrialist	
18.	Sh. Rohtash Agarwal	Stakeholder	

Prof. Deepti Kaushik
IQAC Coordinator

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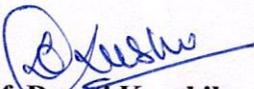
Minutes of IQAC Meeting

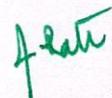
In the beginning Principal Prof. Anita Rathi welcomed respective IQAC Committee members. The coordinator Prof. Deepti Kaushik presented the detail agenda and facilitated the deliberations.

Agenda 1	Discussion on NIRF Evaluation Process – Process, steps to ensure timely submission, and strategize for improvement.
Resolution	Members discussed the process of NIRF registration and the necessary steps to ensure timely submission. It was decided to compile and verify all required data, assign responsibilities to different departments, and adhere to deadlines to ensure a smooth registration process. A team was formed to oversee the submission and address any challenges.
Agenda 2.	Strategy for PPT Presentation in NAAC Accreditation
Resolution	The committee discussed the structure and content of the Power Point presentation for NAAC accreditation. Responsibilities for data collection, content refinement, and presentation were assigned. Prof. Deepti Kaushik was given the responsibility to prepare a detailed strategy for the NAAC presentation, ensuring that best practices and institutional achievements are effectively highlighted.
Agenda 3	Proposal for Faculty Development Program (FDP)
Resolution	Prof. Deepti Kaushik presented a proposal for an advanced faculty training module in collaboration with reputed institutions. The proposal included workshops, certification programs, and training on digital learning tools and research methodologies. Members discussed the feasibility of

	implementation, and it was decided to explore partnerships and funding options.
Agenda 4	Any Other Matters
Resolution	Members shared additional suggestions for institutional quality enhancement. Various administrative and academic concerns were addressed, and follow-up actions were noted.

The IQAC coordinator, Prof. Deepti Kaushik thanked all members.


Prof. Deepti Kaushik
IQAC Coordinator


Prof. Anita Rathi
Chairperson, Principal
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Date: 21-11-2024

Internal Quality Assurance Cell (IQAC)

Following members were present for the meeting held on November 21, 2024 in the IQAC room.

S. No.	Name	Designation	Signature
1.	Prof. Anita Rathi	Principal/Chairperson	
2.	Prof. Deepti Kaushik	Coordinator	
3.	Dr. Swarna	Assistant Professor	
4.	Ms. Nikhat Umaira	Assistant Professor	
5.	Dr. Monika	Assistant Professor	
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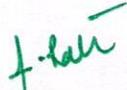
Minutes of IQAC Meeting

The Principal, Prof. Anita Rathi welcomed all members and highlighted the objectives of the meeting, focusing on AQAR submission and NAAC Peer team preparation.

Agenda 1	AQAR 2023-24 submission.
Resolution	The minutes of the previous meeting held on 21-11-2024 were read and approved unanimously. Discussion on AQAR 2023-24 submission members reviewed the draft AQAR and discussed by points- I. Compilation of data for criteria like student support and courses. II. Deadline for submission was set as 20 th January 2024. III. Responsibility was assigned to respective department for completing pending section.
Agenda 2	Finalization of metrics and data compilation.
Resolution	Strategies for presenting institutional strengths were discussed including preparation of departmental presentation highlighting best practices and quality initiatives.
Agenda 3	Verification of supporting documents for all metrics.
Resolution	The schedule for the Peer Team visit was finalized.

The IQAC coordinator, Prof. Deepfi Kaushik thanked all members.


Prof. Deepfi Kaushik
IQAC Coordinator


Prof. Anita Rathi
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Internal Quality Assurance Cell (IQAC)

Following members were present for the meeting held on January 08, 2025 in the Principal Office.

S. No.	Name	Designation	Signature
1.	Prof. Anita Rathi	Principal/Chairperson	
2.	Prof. Deepti Kaushik	Coordinator	
3.	Dr. Swarna	Assistant Professor	
4.	Ms. Nikhat Umaira	Assistant Professor	
5.	Dr. Monika	Assistant Professor	
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IQAC Coordinator

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Chairperson Principal
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